



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY JULY 20, 2022, 4:30PM
IN-PERSON MEETING CITY COUNCIL CHAMBERS – VIRTUAL OPTION AVAILABLE

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

1. Roll call
2. Approval of agenda

Open meeting law statement: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. Meet the new Library Director, Eric Bailey, joining virtually
4. Minutes from June 15, 2022 Board Meeting and June 29, 2022 Special Board Meeting.
ACTION ITEM: APPROVE minutes of June 15, 2022 and June 29, 2022 meetings.
5. Monthly bills for June 2022, **BILLS \$50,153.56, PERSONNEL \$39,321.36, Donations Expenditures \$2,455.18 ACTION ITEM: APPROVE** June 2022 bills with personnel costs and Donation Expenditures
6. Library Exhibit Room report
 - A. Exhibit Coordinator's Report
 - B. Chart of Visits
7. Library Statistics
 - A. Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits, Internet Use & Curbside Service
 - C. Interloan Chart
 - D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart
 - b. Consortium Circulation
8. Department Reports
 - A. Interim Director's Report
 - B. Adult Services Report
 - C. Youth Services Report

D. Teen Services Report

9. Committee Reports

- A. Library Finance Committee
 - a. No Meeting
- B. Library Planning Committee
 - a. No Meeting
- C. Library Policy Committee
 - a. Meeting not held 6/15/22, reschedule for August 17
- D. Personnel Committee
 - a. No Meeting

10. Old Business

11. New Business

- a. Incident Report

12. Announcements & Correspondence

- a. OWLS Minutes May 2022
- b. Next meeting will be Wednesday, August 17, 2022 at 4:30 pm in-person in the Council Chambers

13. Adjournment

PLEASE CALL SUE ABRAHAMSON OR PATSY SERVEY (715-258-4414) BY 1:00 PM ON MEETING DATE IF YOU ARE UNABLE TO ATTEND.

THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL CHAMBERS WITH OPTIONS TO ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.

PLEASE ADVISE THE LIBRARY DIRECTORS IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS



WAUPACA AREA PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY JUNE 15, 2022

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

Holly Olsen called the meeting to order at 4:32pm

Mary Zimmerman, John Miller, John Turner, Glenda Rhodes, Ald. Collin Dykstra, Gracie Liegl and Holly Olsen were in attendance. Julie Eiden was excused and Chris Jaenke was unable to successfully connect virtually. Sue Abrahamson and Patsy Servey, Interim Library Directors, Liz Kneer, Exhibit Room Coordinator, and Laura Jandacek, Library Assistant, were also in attendance.

Approval of agenda as presented

MOTION by J. Miller, SECOND by G. Rhodes, to approve the agenda. 7 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.

The open meeting law statement was read by Holly Olsen.

Minutes from meeting held Wednesday, May 18, 2022.

MOTION by J. Turner, SECOND by M. Zimmerman, to approve the May 18, 2022 Library Board minutes. 7 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.

Monthly bills for May 2022, **BILLS \$45,233.18, PERSONNEL \$40,894.42, Donations Expenditures \$2,445.88**

MOTION by J. Miller, SECOND by M. Zimmerman, to approve the May 2022, bills \$45,233.18, including personnel \$40,894.42, and Donations Expenditures \$2,445.88. 7 ayes, 0 nays, 2 absent. Motion Carried on a roll call vote.

Library Exhibit Room Coordinator's May report was shared with chart of visits.

Library Statistics

- A. Copy Income **\$476.71** and Meeting Room Income **\$110.00**
- B. Volunteer Hours **26**, Reference Transactions **591**, Library Visits **5,163**, Internet Use: **409** stations, **576** wireless & Curbside Service **54**
- C. Interloan Chart showed **2,555** items loaned and **2,596** items borrowed
- D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart showed a total circulation of **11,550**
 - b. Consortium Circulation chart presented

Department Reports

- E. Interim Director's Report, Adult Services Report, Children's Services Report and Teen Services Report were given

Committee Reports

- F. Library Finance Committee, Library Planning Committee and Library Personnel Committee did not meet. Library Policy Committee's June 15 meeting following the Board meeting was cancelled due to a severe thunderstorm warning and a tornado watch in the area.

- G. Ad hoc Hiring Committee

Minutes from June 8, 2022 meeting MOTION by M. Zimmerman, SECOND by G. Rhodes, to approve the June 8, 2022 Library Ad hoc Hiring Committee minutes. 7 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.

Old Business- none

New Business-

- a. There were no incidents to report
- b. Board members were asked to watch for an email calling a possible special meeting in July.

Announcements & Correspondence

- a. OWLS Minutes April 2022
- b. Next meeting will be Wednesday, July 20, 2022 at 4:30 pm in-person in the Council Chambers

Adjournment

MOTION by J. Turner, SECOND by H. Olsen, to adjourn. 7 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.

Meeting adjourned at 5:13pm



WAUPACA AREA PUBLIC LIBRARY
SPECIAL LIBRARY BOARD OF TRUSTEES MEETING
MINUTES
WEDNESDAY JUNE 29, 2022, 4:30PM

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

Meeting was called to order by Holly Olsen at 4:31pm

Roll call : Lori Chesnut, Mary Zimmermann, Julie Eiden, John Turner, Chris Jaenke and Holly Olsen, Sue Abrahamson, and Patsy Servey were also in attendance. Glenda Rhodes, Gracie Liegl, and John Miller were absent/excused.

MOTION by J. Eiden, SECOND by M. Zimmerman to approve the agenda. 6 ayes, 0 nays, 3 absent.
MOTION CARRIED

Open meeting law statement was read by Holly Olsen

Closed Session: The Board may convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Board may return to open session immediately following the closed session to act on matters of closed session.

MOTION by L. Chesnut, SECOND by J. Turner to move into closed session for review and approval of library director as authorized by Wisconsin Statutes Section 19.85(1)(c). 6 ayes, 0 nays, 3 absent.
MOTION CARRIED on a roll call vote

MOTION by M. Zimmerman, SECOND by L. Chesnut to reconvene in open session. 6 ayes, 0 nays, 3 absent. MOTION CARRIED on a roll call vote

MOTION by L. Chesnut, SECOND by M. Zimmerman to approve the hiring of Eric Bailey as the new Library Director. 6 ayes, 0 nays, 3 absent. MOTION CARRIED

MOTION by J. Eiden, SECOND by J. Turner to adjourn. 6 ayes, 0 nays, 3 absent. MOTION CARRIED

Meeting adjourned at 4:46pm

	Name	Memo	Budget	Amount	Balance	%Unexpended	%Expended
100 PERSONNEL					368,164.60		
102 FULL TIME WAGES & BENEFITS					269,986.55		
	FULL TIME WAGES AND BENEFITS	JUNE FULL TIME WAGES & BENEFITS		-28,976.99	241,009.56		
Total 102 FULL TIME WAGES & BENEFITS			\$ 498,136.00	-28,976.99	241,009.56	48%	52%
104 PART TIME WAGES & BENEFITS					98,178.05		
	PART TIME WAGES AND BENEFITS	JUNE PART TIME WAGES & BENEFITS		-10,344.37	87,833.68		
Total 104 PART TIME WAGES & BENEFITS			\$ 154,942.00	-10,344.37	87,833.68	57%	43%
100 PERSONNEL - Other					0.00		
Total 100 PERSONNEL - Other					0.00		
Total 100 PERSONNEL			\$ 653,078.00	-39,321.36	328,843.24	50%	50%
200 OPERATIONS					31,932.45		
201 TRAVEL & TRAINING					3,144.74		
	PAULA REEDY	MILEAGE TO NEENAH & LOCAL OUTREACH		-49.14	3,095.60		
Total 201 TRAVEL & TRAINING			\$ 4,000.00	-49.14	3,095.60	77%	23%
207 MAINTENANCE OF EQUIPMENT					6,296.00		
Total 207 MAINTENANCE OF EQUIPMENT			\$ 6,296.00		6,296.00	100%	0%
209 INS & BONDING					1,000.00		
Total 209 INS & BONDING			\$ 1,000.00		1,000.00	100%	0%
211 CONTRACT SERVICES					5,361.39		
211 COLLECTIONS					213.05		
Total 211 COLLECTIONS			\$ 350.00		213.05	61%	39%
211 COPIER SERVICES					5,148.34		
	US BANK	XEROX COPIER LEASE JUNE 2022 I#474024999		-176.00	4,972.34		
	US BANK	LIBRARY COPIER EXP JWERNER		-369.60	4,602.74		
	US BANK	LIBRARY COPIES EXP JWERNER		-369.60	4,233.14		
	OFFICE TECHNOLOGY GROUP	COPIER LEASE AGREEMENT JWERNER		-208.58	4,024.56		
	US BANK	COPIER EXP JWERNER		-112.20	3,912.36		
	OFFICE TECHNOLOGY GROUP	COPIER LEASE AGREEMENT JWERNER		-208.58	3,703.78		

	Name	Memo	Budget	Amount	Balance	%Unexpended	%Expended
	OFFICE TECHNOLOGY GROUP	COPIER LEASE AGREEMENT JWERNER		-208.58	3,495.20		
	US BANK	COPIER EXP JWERNER		-179.21	3,315.99		
	US BANK	COPIER EXP JWERNER		-122.19	3,193.80		
	Total 211 COPIER SERVICES		\$ 6,300.00	-1,954.54	3,193.80	51%	49%
	211 CONTRACT SERVICES - Other				0.00		
	Total 211 CONTRACT SERVICES - Other				0.00		
	Total 211 CONTRACT SERVICES		\$ 6,650.00	-1,954.54	3,406.85	51%	49%
	216 POSTAGE				562.94		
	POSTAGE METER	POSTAGE METER READING JUNE 2022		-90.73	472.21		
	Total 216 POSTAGE		\$ 1,000.00	-90.73	472.21	47%	53%
	217 MEMBERSHIPS & DUES				1,159.82		
	Total 217 MEMBERSHIPS & DUES		\$ 1,700.00		1,159.82	68%	32%
	218 OWLS MEMBERSHIP				0.00		
	Total 218 OWLS MEMBERSHIP		\$ 27,460.00		0.00	0%	100%
	253 PROMOTIONAL MATERIALS				573.50		
	Total 253 PROMOTIONAL MATERIALS		\$ 650.00		573.50	88%	12%
	282 TECHNOLOGY				9,311.72		
	OUTAGAMIE WAUPACA LIBRARY SYSTEM	5 DELL CIRC DESKTOPS & 2 MONITORS I#3927		-4,484.91	4,826.81		
	OUTAGAMIE WAUPACA LIBRARY SYSTEM	MICROSOFT OFFICE 365 LICENSES I#3957		-12.00	4,814.81		
	MOBILE BEACON	VC - HOTSPOT RENEWAL I#R482326		-120.00	4,694.81		
	AMAZON.COM	VC - IPAD SCREEN PROTECTORS AND CASES (18+13.98)		-31.98	4,662.83		
	Total 282 TECHNOLOGY		\$ 9,900.00	-4,648.89	4,662.83	47%	53%
	301 SUPPLIES				4,522.34		
	OFFICE OUTFITTERS	PAPER I#469273		-15.99	4,506.35		
	AMAZON.COM	VC - BINDER RINGS AND REFUND (8.99-1.00)		-7.99	4,498.36		
	Total 301 SUPPLIES		\$ 8,000.00	-23.98	4,498.36	56%	44%
	200 OPERATIONS - Other				0.00		
	Total 200 OPERATIONS - Other				0.00		

	Name	Memo	Budget	Amount	Balance	%Unexpended	%Expended
Total 200 OPERATIONS			\$ 65,917.03	-6,767.28	25,165.17	38%	62%
251 PRINT MATERIALS					20,854.67		
115 ADULT BOOKS					10,501.47		
	AMAZON.COM	VC - ADULT BOOKS (67.78+14.95+24.31)		-107.04	10,394.43		
	BAKER & TAYLOR	VC - ADULT BOOKS (142.07+71.42+43.04+147.71)		-404.24	9,990.19		
	AMAZON.COM	VC - ADULT BOOKS I#6625802		-28.98	9,961.21		
Total 115 ADULT BOOKS			\$ 16,330.00	-540.26	9,961.21	61%	39%
120 ADULT LARGE PRINT					1,603.38		
	CENGAGE GALE	VC - LARGE PRINT BOOKS (21.59+49.60+174.34)		-245.53	1,357.85		
	BAKER & TAYLOR	VC - LARGE PRINT BOOK I#2036839466		-19.52	1,338.33		
Total 120 ADULT LARGE PRINT			\$ 3,420.00	-265.05	1,338.33	39%	61%
215 CHILDRENS BOOKS					6,682.86		
	GREG BIBA	LOCAL AUTHOR BOOK PURCHASE		-12.00	6,670.86		
	AMAZON.COM	VC - CHILD BOOKS (8.99+101.60+46.14+15.95)		-172.68	6,498.18		
	CHILD'S WORLD	VC - CHILD BOOKS I#NA153043		-448.85	6,049.33		
	BAKER & TAYLOR	VC - CHILD BOOKS (799.34+597.77)		-1,397.11	4,652.22		
Total 215 CHILDRENS BOOKS			\$ 15,523.00	-2,030.64	4,652.22	30%	70%
315 TEEN BOOKS					1,950.94		
Total 315 TEEN BOOKS			\$ 3,175.00		1,950.94	61%	39%
410 MAG & NEWSPAPERS					116.02		
Total 410 MAG & NEWSPAPERS			\$ 4,205.00		116.02	3%	97%
251 PRINT MATERIALS - Other					0.00		
Total 251 PRINT MATERIALS - Other					0.00		
Total 251 PRINT MATERIALS			\$ 42,653.00	-2,835.95	18,018.72	42%	58%
255 PROGRAMS					3,597.77		
110 ADULT PROGRAMS					937.55		
	PICK N SAVE	VC - FOOD FOR BOOK GROUP I#023167		-17.66	919.89		
Total 110 ADULT PROGRAMS			\$ 1,500.00	-17.66	919.89	61%	39%
210 CHILD PROGRAMS					1,863.26		

	Name	Memo	Budget	Amount	Balance	%Unexpended	%Expended
	SUE ABRAHAMSON	FLEET FARM SPOONVILLE & FRONT LAWN CLEANING SUPPLIES		-61.45	1,801.81		
	AMAZON.COM	VC - PROGRAM SUPPLIES (226.47+113.79+50.64+92.99)		-483.89	1,317.92		
	FLEET FARM	VC - PROGRAM SUPPLIES I#6228		-83.30	1,234.62		
Total 210 CHILD PROGRAMS			\$ 3,000.00	-628.64	1,234.62	41%	59%
310 TEEN PROGRAMS					796.96		
	PICK N SAVE	VC - WATER & CRACKERS I#042647		-17.58	779.38		
	FLEET FARM	VC - PROGRAM SUPPLIES I#7661		-3.49	775.89		
	AMAZON.COM	VC - ANIME CLUB SUPPLIES I#9753004		-48.64	727.25		
Total 310 TEEN PROGRAMS			\$ 1,000.00	-69.71	727.25	73%	27%
255 PROGRAMS - Other					0.00		
Total 255 PROGRAMS - Other					0.00		
Total 255 PROGRAMS			\$ 5,500.00	-716.01	2,881.76	52%	48%
290 AV MATERIALS					9,709.58		
125 ADULT MOVIES					1,417.95		
	AMAZON.COM	VC - ADULT MOVIES (120.15+5.99+14.59)		-140.73	1,277.22		
Total 125 ADULT MOVIES			\$ 2,380.00	-140.73	1,277.22	54%	46%
130 ADULT AUDIO BOOKS					693.55		
Total 130 ADULT AUDIO BOOKS			\$ 1,027.00		693.55	68%	32%
135 ADULT MUSIC					224.98		
	AMAZON.COM	VC - ADULT MUSIC I#8998642		-27.77	197.21		
Total 135 ADULT MUSIC			\$ 552.00	-27.77	197.21	36%	64%
220 CHILDRENS MOVIES					1,187.06		
	AMAZON.COM	VC - CHILDRENS MOVIES (70.40+17.49+9.99+9.99)		-107.87	1,079.19		
Total 220 CHILDRENS MOVIES			\$ 1,701.00	-107.87	1,079.19	63%	37%
225 CHILD AUDIO BOOKS					594.04		
Total 225 CHILD AUDIO BOOKS			\$ 854.00		594.04	70%	30%
320 TEEN MOVIES					342.24		
	AMAZON.COM	VC - TEEN MOVIES I#0619416		-37.92	304.32		

	Name	Memo	Budget	Amount	Balance	%Unexpended	%Expended
Total 320 TEEN MOVIES			\$ 468.00	-37.92	304.32	65%	35%
325 TEEN AUDIO BOOKS					250.00		
Total 325 TEEN AUDIO BOOKS			\$ 250.00		250.00	100%	0%
420 VIDEO GAMES					600.05		
	AMAZON.COM	VC - VIDEOGAMES I#3053037		-198.67	401.38		
Total 420 VIDEO GAMES			\$ 900.00	-198.67	401.38	45%	55%
510 EBOOKS & EAUDIO BOOKS					4,399.71		
Total 510 EBOOKS & EAUDIO BOOKS			\$ 8,503.00		4,399.71	52%	48%
290 AV MATERIALS - Other					0.00		
Total 290 AV MATERIALS - Other					0.00		
Total 290 AV MATERIALS			\$ 16,635.00	-512.96	9,196.62	55%	45%
			\$ 784,522.00	-50,153.56	384,105.51	49%	51%
TOTAL BUDGET					\$784,522.00		
TOTAL PERSONNEL JUNE					\$39,321.36		
TOTAL BILLS FOR JUNE (INCLUDING PERSONNEL)					\$50,153.56		
YTD EXPENDITURES					\$400,416.49		
REMAINING BUDGET					\$384,105.51		

	Name	Memo	Amount	Balance
104 DONATIONS WAGES AND BENEFIT				-712.44
	LIBRARY FOUNDATION	FOUNDATION CK 2239	712.44	0.00
	DONATION PART TIME WAGES AND BENEFIT	JUNE DONATION PART TIME WAGES & BENEFITS	-712.44	-712.44
Total 104 DONATIONS WAGES AND BENEFIT			0.00	-712.44
250 DONATIONS MATERIALS				-325.08
250 PRINT MATERIALS				0.00
Total 250 PRINT MATERIALS				0.00
290 AV MATERIALS				-325.08
	FRIENDS OF THE WAUPACA LIBRARY	CHECK 1610	325.08	0.00
	AMAZON.COM	VC - CHILD VIDEOGAMES (39.29+39.99) FRIENDS	-79.28	-79.28
	FINDAWAY	VC - LAUNCHPADS I#20703 FRIENDS	-319.98	-399.26
Total 290 AV MATERIALS			-74.18	-399.26
510 - EBOOKS EAUDIO				0.00
Total 510 - EBOOKS EAUDIO				0.00
250 DONATIONS MATERIALS - Other				0.00
Total 250 DONATIONS MATERIALS - Other				0.00
Total 250 DONATIONS MATERIALS			-74.18	-399.26
255 DONATIONS PROGRAMS				-387.39
255 ADULT PROGRAMS				-86.30
	FRIENDS OF THE WAUPACA LIBRARY	CHECK 1610	86.30	0.00
Total 255 ADULT PROGRAMS			86.30	0.00
255 CHILD PROGRAMS				-1,074.00
	LIBRARY FOUNDATION	CHECK 2239	169.16	-904.84
	FRIENDS OF THE WAUPACA LIBRARY	CHECK 1610	904.84	0.00
	OFFICE OUTFITTERS	I#469499 STAFF NAMETAGS FRIENDS	-50.97	-50.97
Total 255 CHILD PROGRAMS			1,023.03	-50.97
255 EXHIBITS PROGRAMS				-227.09
	LIBRARY FOUNDATION	CHECK 2239	227.09	0.00
	AMAZON.COM	VC - i#34338	-44.08	-44.08
	AMAZON.COM	VC - I#90562	-12.63	-56.71
	FED EX	I#541116561	-205.42	-262.13
Total 255 EXHIBITS PROGRAMS			-35.04	-262.13
255 SUMMER LEARNING PROGRAM				1,000.00

	Name	Memo	Amount	Balance
	DRAGONWINGS BOOKSTORE	VC - COPIES OF COMMUNITY READS BOOKS I#10035026 ROTARY DONATION	-809.55	190.45
	AMAZON.COM	VC - SPOONVILLE I#5422604	-155.88	34.57
	AMAZON.COM	VC - SPOONVILLE I#5219407 FRIENDS	-64.95	-30.38
Total 255 SUMMER LEARNING PROGRAM			-1,030.38	-30.38
255 TEEN PROGRAMS				0.00
Total 255 TEEN PROGRAMS				0.00
255 TEEN TVA				0.00
Total 255 TEEN TVA				0.00
255 DONATIONS PROGRAMS - Other				0.00
Total 255 DONATIONS PROGRAMS - Other				0.00
Total 255 DONATIONS PROGRAMS			43.91	-343.48
255 GRANTS				0.00
Total 255 GRANTS				0.00
282 DONATIONS TECHNOLOGY				0.00
Total 282 DONATIONS TECHNOLOGY				0.00
301 DONATIONS SUPPLIES				-20.97
301 FURNITURE FIXTURES				0.00
Total 301 FURNITURE FIXTURES				0.00
301 SUPPLIES				0.00
Total 301 SUPPLIES				0.00
301 SUPPLIES RESALE				-20.97
	FRIENDS OF THE WAUPACA LIBRARY	CHECK 1610	20.97	0.00
Total 301 SUPPLIES RESALE			20.97	0.00
301 DONATIONS SUPPLIES - Other				0.00
Total 301 DONATIONS SUPPLIES - Other				0.00
Total 301 DONATIONS SUPPLIES			20.97	0.00

Exhibit Room Report

Respectfully Submitted by Liz Kneer, Exhibit Room Coordinator

Exhibit Room Agenda July 2022

Our Exhibit Room Committee meeting was scheduled for July 6 at 11a, but I had a personal scheduling conflict. I sent out a recap for the month via email, and scheduled our next meeting to coincide with installing the Arts Hub exhibit. We are excited to welcome Pam Grove and board member John Turner to the Exhibit Room Committee.

ON EXHIBIT:

50 Years of the Iola Car Show (June 11-July 30, 2022)

50 Years of the Iola Car Show is off to a great start! Cliff Mischler, one of the Car Show co-founders presented his program, *The Iola Car Show: A Remarkable Phenomenon* on June 29. We only had one person attend, but it was a nice chance for a one on one conversation with Cliff. Additional programs include the Library Day at Greg's Speedshop (July 12) and Library Car Show on the Square (July 21). The exhibit runs through July 30 and will be taken down on August 2.

UPCOMING EXHIBITS:

The Waupaca Community Arts Hub (August 6-October 1, 2022)

Laura Reynolds from the Waupaca Community Arts Hub has been working with us on an exhibit to highlight student artwork and the variety of classes offered at the Hub. We will showcase their music program on the TV. This exhibit will be installed on August 2 and open on August 6, with the reception on August 17 at 6p to coincide with Anticipation Week and Arts on the Square. Working with the Hub, WCAB and Arts on the Square gives us visibility to another unique demographic in our community.

Waupaca's Healthcare History: Celebrating 125 Years of Bethany Home (October 8-December 3, 2022)

I am excited to work with another important community partner to educate our patrons on the history and services of Bethany Home, as well as healthcare history in Waupaca. I met with Casey Brown from Bethany Home and they have a large collection of photographs and memorabilia for display, and are excited to provide a series of programs for our Adult Programs during the exhibit. This exhibit will additionally give patrons the opportunity to utilize our newly digitized historic newspapers to search for family members, events, buildings, or addresses. We will provide computers/printers for patron use, and have an area to post these findings.

Women (December 3, 2022-January 28, 2023)

This exhibit will tell the story of women's rights through Smithsonian poster exhibits on women's voting rights and female inventors, *"We Stand on Their Shoulders": A History of Wisconsin Women and Voting* from the Wisconsin Historical Society, and *I Am Not Invisible (IANI)*, an exhibit from the Wisconsin Veterans Museum. The IANI campaign strives to increase awareness and generate dialogue about the role of women veterans.

2022 Schedule

- *The Art & Words of Missy Mittel*: November 29-January 29
- *Youth Art Month*: February 5-April 9
- *Roots of Jazz*: April 18-June 4
- *50 Years of the Iola Car Show/Summer Learning Program*: June 11-July 30
- *The Waupaca Community Arts Hub Gallery*: August 6-October 1
- *Waupaca's Healthcare History: Celebrating 125 Years of Bethany Home*: October 8-December 3
- *Women*: December 10-January 28

2023 Schedule

- *Women*: December 10-January 28
- *Youth Art Month*: February 4-March 31
- *Rotary Youth Exchange*: April 8-June 3
- *Waupaca Solar Energy/Waupaca Prairie/Citizen Science*: June 10-late August
- *Drake Hokanson photography*-Late August/September

JUNE 2022 EXHIBIT ROOM VISITS

06/1/2022	Wednesday	21
06/2/2022	Thursday	31
06/3/2022	Friday	72
06/4/2022	Saturday	-
06/5/2022	Sunday	closed
06/6/2022	Monday	install
06/7/2022	Tuesday	install
06/8/2022	Wednesday	install
06/9/2022	Thursday	install
06/10/2022	Friday	install
06/11/2022	Saturday	install
06/12/2022	Sunday	closed
06/13/2022	Monday	62
06/14/2022	Tuesday	23
06/15/2022	Wednesday	17
06/16/2022	Thursday	115
06/17/2022	Friday	63
06/18/2022	Saturday	96
06/19/2022	Sunday	closed
06/20/2022	Monday	131
06/21/2022	Tuesday	101
06/22/2022	Wednesday	8
06/23/2022	Thursday	50
06/24/2022	Friday	91
06/25/2022	Saturday	76
06/26/2022	Sunday	closed
06/27/2022	Monday	84
06/28/2022	Tuesday	21
06/29/2022	Wednesday	127
06/30/2022	Thursday	110
TOTAL		1299

NOTE: Count is taken each morning as door is unlocked. Two counts are subtracted for employee going in once in the morning to unlock/count and once in the afternoon to lock up.

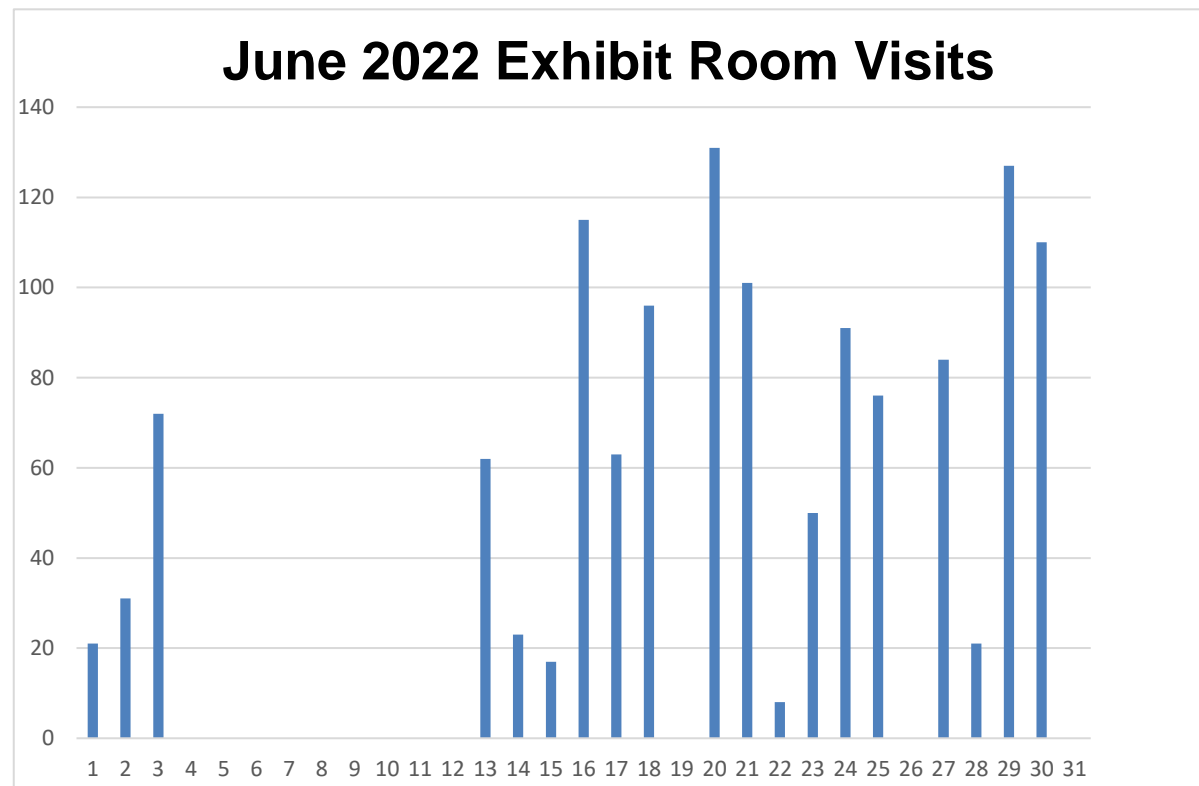
Roots of Jazz for April = 775

Roots of Jazz for May = 1417

Roots of Jazz for June = 124

TOTAL for Roots of Jazz = 2316

50 Years of the Iola Car Show for June = 1175



2022 Overdue Fees													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$4.24	\$22.84	\$0.00	\$0.00	\$15.26	\$0.10							\$42.44	
2022 Running Total													
\$4.24	\$27.08	\$0.00	\$0.00	\$42.34	\$42.44							\$42.44	
2021 Running Total													
\$38.99	\$57.94	\$73.19	\$73.79	\$96.95	\$107.10	\$107.10	\$107.22	\$114.19	\$116.29	\$116.29	\$116.29	\$116.29	
2022 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$269.21	\$520.91	\$767.83	\$456.17	\$476.71	\$609.97							\$3,100.80	
2021 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$185.23	\$159.31	\$327.13	\$346.43	\$341.64	\$353.43	\$388.01	\$352.36	\$464.92	\$309.86	\$245.44	\$220.49	\$3,694.25	
2022 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.00	\$0.00	\$0.00	\$50.00	\$110.00	\$125.00							\$285.00	
2021 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.00	\$0.00	\$0.00	\$10.00	\$75.00	\$70.00	\$70.00	\$20.00	\$18.00	\$20.00	\$0.00	\$0.00	\$283.00	
2022 Material Replacement													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$138.95	\$138.93	\$196.92	\$179.27	\$250.94	\$247.77								
-\$43.95	-\$6.99	-\$62.00	-\$41.00	-\$85.00	-\$10.00								
\$95.00	\$131.94	\$134.92	\$138.27	\$165.94	\$237.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$903.84	
2021 Material Replacement													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$167.00	\$192.00	\$311.00	\$290.01	\$174.45	\$335.29	\$473.02	\$1,049.10	\$402.75	\$111.50	\$1,430.64	\$209.57	\$5,146.33	
2022 Donation Box													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$21.19	\$73.70	\$23.55	\$90.48	\$31.54	\$55.31							\$295.77	
2021 Donation Box													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.00	\$0.00	\$0.00	\$0.00	\$5.57	\$29.85	\$43.88	\$47.74	\$78.27	\$10.97	\$27.18	\$25.48	\$268.94	
2022 WAIVED													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$192.65	\$3,709.30	\$2,089.40	\$53.15	\$75.22	\$464.30							\$6,584.02	
2021 WAIVED													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$313.83	\$1,592.04	\$7,008.67	\$1,335.03	\$1,505.79	\$513.00	\$1,452.61	\$242.25	\$55.65	\$84.60	\$116.15	\$186.85	\$14,406.47	

2022 Reference Transactions

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022	704	696	822	594	591	740							4,147
2021	1,117	586	681	537	541	729	732	771	615	1,016	702	667	8,694
2020	982	999	669	265	829	1,295	1,490	1,328	1,306	1,874	1,822	2,000	14,859

2022 Library Visits

Visits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022	3,854	4,690	6,028	5,168	5,163	6,641							31,544
2021	1,811	3,834	4,160	3,577	3,633	5,279	5,856	6,009	5,036	2,151	4,052	4,378	49,776
2020	9,351	9,409	3,451	0	0	60	844	4,232	3,906	2,556	2,088	1,631	37,528

2022 Internet Use

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022 wireless	441	443	493	516	576	731							3,200
2022 stations	350	519	623	508	409	504							2,913
2021 wireless	326	306	398	483	564	749	776	683	621	584	522	538	6,550
2021 stations	309	307	414	397	385	509	602	636	475	160	387	310	4,891
2020 Wireless	1,107	1,147	901	234	443	509	636	681	615	529	321	381	7,504
2020 Stations	1,163	1,086	591	0	0	132	211	305	351	342	438	282	4,901

2022 Curbside Pick-ups

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022	174	128	105	82	54	61							604
2021	1,412	1,355	488	252	183	116	90	88	63	837	181	178	5,243
2020				154	641	885	930	542	380	1,201	1,303	1,425	7,461

2022 Volunteer Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2022	11	14	25	25	26	26							127
2021					20	32	45	54.75	41.25	0	14	10	217

Jun 2022 Interlibrary Lender/Borrower Statistics Consolidated by Library

YTD

<u>Library</u>	<u>Items Loaned</u>	<u>Items Borrowed</u>	<u>Net</u>	<u>Ratio</u>	<u>Items Loaned</u>	<u>Items Borrowed</u>	<u>Net</u>	<u>Ratio</u>
Algoma	1,322	982	340	1.35	8,226	6,376	1,850	1.29
Appleton	8,336	6,832	1,504	1.22	51,373	40,028	11,345	1.28
Black Creek	1,722	682	1,040	2.52	10,083	4,744	5,339	2.13
Clintonville	2,436	809	1,627	3.01	15,415	5,781	9,634	2.67
Door County	4,241	4,369	(128)	0.97	26,456	25,449	1,007	1.04
Florence	462	307	155	1.50	2,613	2,234	379	1.17
Fremont	605	376	229	1.61	3,994	2,999	995	1.33
Gillett	368	295	73	1.25	2,488	1,881	607	1.32
Hortonville	1,197	2,120	(923)	0.56	7,399	11,560	(4,161)	0.64
Iola	1,012	858	154	1.18	6,283	5,916	367	1.06
Kaukauna	1,755	3,200	(1,445)	0.55	11,118	20,025	(8,907)	0.56
Kewaunee	1,436	804	632	1.79	8,482	5,431	3,051	1.56
Kimberly	2,171	3,794	(1,623)	0.57	13,461	22,814	(9,353)	0.59
Lakewood	888	680	208	1.31	5,418	4,656	762	1.16
Lena	371	194	177	1.91	2,354	1,136	1,218	2.07
Little Chute	1,822	3,606	(1,784)	0.51	10,394	19,504	(9,110)	0.53
Manawa	836	769	67	1.09	5,253	4,614	639	1.14
Marinette County	2,706	4,340	(1,634)	0.62	15,745	25,035	(9,290)	0.63
Marion	942	687	255	1.37	6,228	4,539	1,689	1.37
New London	1,376	1,381	(5)	1.00	8,344	8,463	(119)	0.99
NFLS	0	16	(16)	0.00	0	52	(52)	0.00
Oconto	899	559	340	1.61	5,390	4,849	541	1.11
Oconto Falls	972	570	402	1.71	6,084	4,504	1,580	1.35
Oneida Tribal	592	115	477	5.15	3,801	799	3,002	4.76
OWLS	51	1	50	51.00	53	34	19	1.56
Scandinavia	416	322	94	1.29	2,456	2,425	31	1.01
Seymour	1,401	1,195	206	1.17	8,479	7,202	1,277	1.18
Shawano County	2,614	3,089	(475)	0.85	16,148	19,044	(2,896)	0.85
Shiocton	412	549	(137)	0.75	2,392	2,136	256	1.12
Suring	368	513	(145)	0.72	2,453	3,149	(696)	0.78
Waupaca	2,628	2,654	(26)	0.99	15,879	18,417	(2,538)	0.86
Weyauwega	960	649	311	1.48	5,732	4,198	1,534	1.37
TOTAL	47,317	47,317	0	1.00	289,994	289,994	0	1.00
<u>System</u>	<u>Items Loaned</u>	<u>Items Borrowed</u>	<u>Net</u>	<u>Ratio</u>	<u>Items Loaned</u>	<u>Items Borrowed</u>	<u>Net</u>	<u>Ratio</u>
NFLS - Intrasystem	8,801	8,801	0	1.00	54,908	54,908	0	1.00
NFLS - Intersystem	8,438	8,031	407	1.05	50,750	49,653	1097	1.02
NFLS - Total	17,239	16,832	407	1.02	105,658	104,561	1097	1.01
OWLS - Intrasystem	22,047	22,047	0	1.00	134,683	134,683	0	1.00
OWLS - Intersystem	8,031	8,438	(407)	0.95	49,653	50,750	(1097)	0.98
OWLS - Total	30,078	30,485	(407)	0.99	184,336	185,433	(1097)	0.99

Net = Number of items loaned less number of items borrowed

Ratio = Number of items loaned for every item borrowed

Circulation Statistics 2022

Waupaca 2021 Circulation														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total	
2202 Downloads - ebo	1,294	1,051	1,140	1,083	972	928							6,468	
2021 Downloads - ebo	1,182	1,057	1,130	1,102	1,073	1,012	972	1,012	959	960	945	1,057	12,461	
2022 Downloads - Aud	947	825	958	925	1,000	938							5,593	
2021 Downloads - Aud	734	821	948	961	975	932	899	114	861	877	750	930	9,802	
2022 Downloads - Mag	54	66	65	73	46	44							348	
2021 Downloads - Mag	67	88	88	27	14	95	66	33	31	71	47	54	681	
2022 Downloads - Hoopl	100	97	97	126	122	140							682	
2021 Downloads - Hoopla									13	30	48	65	156	
Physical Items	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total	
Renewals	3,025	2,654	3,179	2,695	2,873	2,273							16,699	
Checkouts	9,266	8,798	10,720	9,161	8,677	11,435							58,057	
Total Circulation w/ren	12,291	11,452	13,899	11,856	11,550	13,708	0	0	0	0	0	0	74,756	
2021 Totals	9,022	9,378	13,370	12,438	10,886	15,065	14,457	14,620	12,541	10,378	11,388	11,245	144,788	
2020 Totals	18,596	17,976	12,425	921	2,912	5,571	9,156	10,240	11,342	10,039	8,772	9,033	116,983	
2019 Totals	20,220	18,209	19,553	19,132	17,879	18,950	22,417	19,669	18,082	20,765	18,075	16,330	229,281	

Circ by Municipality

Town/City/County	January	2022	February	2022	March	2022	April	2022	May	2022	June	2022
Dayton	1,603	13%	1,569	14%	1,915	14%	1,674	14%	1,419	12%	1,503	11%
Farmington	2,112	17%	1,779	16%	2,035	15%	1,837	15%	1,635	14%	2,169	16%
Lind	450	4%	469	4%	552	4%	373	3%	317	3%	575	4%
Waupaca (Town)	743	6%	570	5%	969	7%	756	6%	635	5%	877	6%
Town Total	4,908	40%	4,387	38%	5,471	39%	4,640	39%	4,006	35%	5,124	37%
Waupaca (City)	4,715	38%	4,363	38%	4,960	36%	4,179	35%	4,476	39%	4,954	36%
Waushara County	442	4%	431	4%	507	4%	517	4%	507	4%	865	6%
Portage County	1,018	8%	1,020	9%	1,324	10%	1,072	9%	950	8%	888	6%
Other	1,208	10%	1,251	11%	1,637	12%	1,448	12%	1,611	14%	1,877	14%
Total	12,291		11,452		13,899		11,856		11,550		13,708	

Monthly/YTD Circs and Renewals - June 2022

<u>Agency</u>	<u>Current Month</u>			<u>YTD</u>		
	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>
Algoma	2,659	526	3,185	15,002	4,065	19,067
Appleton	41,620	8,116	49,736	187,148	58,996	246,144
Black Creek	2,693	538	3,231	12,789	4,098	16,887
Clintonville	4,200	646	4,846	20,420	4,420	24,840
Door Cty - Baileys Harbor	1,366	250	1,616	5,905	1,389	7,294
Door Cty - Egg Harbor	1,683	273	1,956	6,440	1,675	8,115
Door Cty - Ephraim	373	57	430	1,409	371	1,780
Door Cty - Fish Creek	949	87	1,036	3,097	565	3,662
Door Cty - Forestville	907	319	1,226	4,188	1,842	6,030
Door Cty - Sister Bay	4,098	733	4,831	18,292	4,751	23,043
Door Cty - Sturgeon Bay	8,357	1,508	9,865	40,370	10,825	51,195
Door Cty - Washington Island	934	156	1,090	4,374	1,043	5,417
Florence	709	98	807	4,175	1,017	5,192
Fremont	1,345	371	1,716	6,262	2,490	8,752
Gillett	758	98	856	3,991	846	4,837
Hortonville	7,717	1,593	9,310	30,255	8,291	38,546
Iola	1,748	381	2,129	10,971	3,382	14,353
Kaukauna	13,170	2,527	15,697	54,640	14,744	69,384
Kewaunee	2,871	598	3,469	14,449	4,599	19,048
Kimberly	14,036	3,109	17,145	62,843	17,914	80,757
Lakewood	2,690	445	3,135	14,128	2,847	16,975
Lena	905	72	977	3,714	793	4,507
Little Chute	11,966	3,086	15,052	56,320	16,812	73,132
Manawa	2,383	479	2,862	10,688	3,212	13,900
Marinette Cty - Coleman	1,635	295	1,930	8,409	2,465	10,874
Marinette Cty - Crivitz	2,564	544	3,108	12,750	3,378	16,128
Marinette Cty - Goodman	303	81	384	1,769	426	2,195
Marinette Cty - Marinette	4,006	839	4,845	22,238	5,587	27,825
Marinette Cty - Niagara	1,120	227	1,347	5,109	1,526	6,635
Marinette Cty - Peshtigo	947	150	1,097	4,424	1,245	5,669
Marinette Cty - Wausaukee	1,231	237	1,468	4,730	1,161	5,891
Marion	2,993	426	3,419	14,209	3,495	17,704
New London	5,366	673	6,039	23,601	4,868	28,469
Oconto	2,173	463	2,636	13,111	4,060	17,171
Oconto Falls	2,998	471	3,469	15,764	3,531	19,295
Oneida Tribal - Green Earth	7	2	9	17	2	19
Oneida Tribal - Oneida	189	63	252	956	394	1,350
Scandinavia	377	160	537	2,403	1,156	3,559
Seymour	3,360	749	4,109	15,703	4,855	20,558
Shawano Cty - Birnamwood	58	18	76	10,851	736	11,587
Shawano Cty - Bonduel	958	292	1,250	4,844	1,922	6,766
Shawano Cty - Mattoon	66	57	123	458	217	675
Shawano Cty - Shawano	8,258	1,410	9,668	43,301	9,150	52,451
Shawano Cty - Tigerton	973	131	1,104	4,314	1,081	5,395
Shawano Cty - Wittenberg	536	130	666	2,528	937	3,465
Shiocton	971	114	1,085	4,172	550	4,722
Suring	1,015	310	1,325	7,266	1,750	9,016
Waupaca	11,435	2,273	13,708	58,057	16,699	74,756
Weyauwega	2,352	470	2,822	10,827	3,771	14,598
Total	186,028	36,651	222,679	883,681	245,949	1,129,630

Posted 7/1/22

Interim Directors' Report - June 2022

Circulation is picking up and staff have noted many places on the shelves where empty gaps need to be pushed closed. That is a very good sign! Library visits have also picked up and we have experienced some busy times at all service desks.

Patsy hosted the Book Group Gathering with Joni Radley, Adult Services Librarian. They were able to train participants on using the Beanstack reading tracker website and app where participants can connect with friends, share book reviews, and challenge each other in reading. Beanstack is the online platform our library uses for our Summer Reading and other challenges.

Five new computers have been installed at the main service desks in the Adult and the Children's Department. Patsy was able to assist OWLS IT staff with this transition and worked with Bibliotheca company to reinstall the software for our RFID tagging system. These computers were scheduled for replacement on our computer replacement plan and purchased using technology budget funds.

Sue was able to represent the library on the interview panel for the position of Parks and Recreation Director.

Sue & Patsy both completed the scheduled June check-ins with all staff on their SMART Goals. We are happy to report that progress is being made on all fronts and staff are more aware and invested than ever before on their growth goals.

All staff of the City of Waupaca were invited to a summer luncheon at Swan Park. There was a good turnout, Sue & Patsy both helped with buffet items and cleanup, and also made sure all library staff scheduled that day were able to get away in order to attend.

Sue & Patsy have had a few conversations with the new Library Director, Eric Bailey. He has expressed his excitement to join our team and has started learning about our library in preparation. We have arranged for his new work email address and he is slowly being added to staff communications.

Patsy continues working with the ThedaCare Community Health Action Team (CHAT) and their You Belong in Waupaca subcommittee working on combating social isolation. As co-chair of the CHAT Team she helps to plan and lead the bi-monthly meetings hosted at the Waupaca Library. Working with the You Belong committee, she has recently been conducting one-on-one interviews with community members and library patrons to gather information about the assets and challenges for connecting in our community. Patsy will be attending a CHAT Retreat at the end of July which is focused on accomplishing the following goals:

- Understand and appreciate the role CHAT has played in creating health and wellbeing throughout the region
- Identify the optimal role CHAT can play in context of ThedaCare's new Population Health Strategy

- Identify opportunities for improved alignment and efficiencies across CHAT Teams
- We also hope this retreat will lay the foundation to restart our plunges and bring the community together to work on systemic health issues together.

With half the year completed and revenues entered into the City General Ledger, I thought it good to check in on where we stand on our revenue projections for 2022. Once the city and county fees are paid to our account we have just under \$16,000 to collect to meet budget projections. I've marked those line items in which we expect to meet or exceed our budget projections in green on the chart below.

	Expected Income	Realized income as of 6/30/22	Remainder to collect to meet budget	Percent realized
Waupaca County Aid	\$378,743.00	\$189,371.50	\$189,371.50	50%
Wausara County Aid	\$14,443.00	\$14,443.00	0	100%
Portage County Aid	\$980.00	\$980.00	0	100%
Copy Income	\$4,000.00	\$3,523.59	\$76.41	88%
Collection Fees	\$100.00	\$155.35	-\$55.35	-55%
Material Replacement	\$3,500.00	\$906.91	\$2,593.09	26%
Meeting Rooms	\$500.00	\$285.00	\$215.00	57%
Sale of property	\$100.00	0	\$100.00	0%
Rebates	\$3000.00	0	\$3000.00	0%
Donations	\$36,500.00	\$26,732.36	\$9,767.64	73%
City of Waupaca	\$346,554.00	0	\$346,554.00	0%
	\$788,420.00	\$236,585.11	\$551,834.89	30%

Respectfully submitted by Sue Abrahamson and Patsy Servey

June, 2022 Adult Services Report

Adult Programs

On June 25, our adult book discussion group read the book "The Kitchen Front" by Jennifer Ryan. While we still offer a Zoom link for our friends who live out of the area, we continue to see more people attend this group in person. They had a very lively discussion, with 9 participants, and the book was well-received.

Our Synergy monthly lifelong learning programs continue; the speakers have been very engaging and there has been great audience interaction. We continue to look for new ideas for community business speakers. Our June program had 4 attendees.

Our Life Class/Thursday night sessions will continue in July and through the end of the year with presentations by Dr. Ivan Wayne and Barb Laedtke. The schedule is set with monthly topics, and promotional materials will be out soon.

Refugee Book Discussions: first two have been completed - off to a slow start but there is much interest in this book with many favorable comments about the book in general.

Art Journaling in the Park and Iola Car Show Presentation: great programs with small attendance (for art journaling due to weather....). Those who attended really enjoyed the programs.

Mentorship: After a brief break from visiting with my mentor (she changed jobs, and is now located at the Middleton Public Library), I was able to have another great Zoom meeting with her in late June. She is a very good source of information and suggestions for me to try; we are working on in person visits to each of our libraries, with a chance to have lunch and a tour of each Library.

Upcoming:

Monopoly Day - Mark Your Calendars - August 11!

Fox Valley Memory Care - We have made arrangements to host their Mindworks project. We will provide facilities for them two days per week, starting the end of July. They will facilitate the program, and provide lunch - at this time they are providing their

own volunteers. We may provide names of potential volunteers as the program moves forward.

Local writers group - there has been much interest in this, and we are moving forward with plans to start a group, hopefully by mid-September.

Chess Night With the Champs - watch for this in mid August - a chance to meet the Waupaca High School Chess Team who were State Champs in the Spring of 2022.

Respectfully submitted,

Joni Radley

Children's Dept. - June 2022 – Board Report

Welcome to Summer! Staff in the Children's Dept. are excited to see families returning to the library as a place of out-of-school-time learning. Summer is the best time for reading for pleasure for readers of all ages. Young readers, especially those who struggle with reading, can find enjoyment in reading for fun (and secretly fluency) when they can choose what they want to read. The trick is for parents to keep them reading while not in school. We see increased circulation in graphic novels over the summer. These books still have high vocabulary and the format, by nature, gives readers a sense of accomplishment when they can knock out several a week. We need to trust that they will know when they are ready for more challenging and less visual reading. Audiobooks, especially Wonderbooks for the picture book crowd, are also popular in the summer time.

The Library Ladies are back on the air! Thanks to the Waupaca Rotary and Community Media, we are promoting library services and events regularly on "Good News Waupaca." Listen for us (and watch for us on Facebook Live) over community radio stations (FM 96.3 and FM 99.1).

- Children's library staff have been working closely with Waupaca Farm Market and the Living the Waupaca Way group to coordinate activities for fun, healthy events and opportunities. A series of programs at community gardens this summer will have a literacy component thanks to this partnership. On June 14th we organized a community Full Moon Hike from the community garden by ThedaCare. It was a hot day, but all hikers made the 10-block circuit and enjoyed strawberry parfait at the end. Attendees were of multiple generations and learned about strawberries and the moon by reading chalked facts about both on the sidewalks on the route.
- A new turquoise picnic table was donated by Living the Waupaca Way, and constructed by the High School Tech Ed students. We are seeing many downtown folks resting in the shade and comfort of the newly revamped city front lawn. It's great to see the grass growing there again and the new bike lock stations add color and a more modern look to pedestrian traffic. Have you seen the new bike fix-it station on the northwest corner of the building?

We have brought our summer library program out to the beautiful Waupaca City parks again this summer. We reach 4-5 times the number of people by this outreach effort than we did when hosting them at the library. All park programs run from 1-3 pm. Tuesdays we are at Riverside Park on Royalton St., Wednesdays at South Park (alternating upper and lower shelters), and Thursdays at Brainards Bridge. Thanks to our partnering artist, Laura Reynolds from the Art Hub, and our dedicated middle school volunteers.

We are hosting some programs at the library as well. Babygarten, our premier program for families with children 3 and under, is held in our lower level meeting rooms every other Friday at 10:00am. Our story time room has been transformed into an interactive, imaginative play area, so families can come and enjoy learning and playing on their schedule. Celebrating the 50th Anniversary of the Iola Old Car Show in the exhibit room, begged for us to get out the car play toys for children. We are enjoying visiting students from the Park & Rec Afterschool Program, too. Lots of learning and play at the library this summer.

The Waupaca Historical Society hosted its first Annual Lost Arts Festival on June 25 and the library tent was there with weaving fun for kids of all ages. Though the weather wasn't always cooperative, a good

time was had by all. We look forward to more years of hand-on learning at events with the Historical Society.

The Waupaca City Band concerts on Friday evening at South Park have a tradition of a children's march in the middle of the concert. The Waupaca Public Library Children's Dept. Has again provided music themed books as prizes for the children selected to lead the parade. This is such a special family activity and we are happy to host the parade in this simple and literary promoting way.

Thanks to all our library employees who have shifted into high gear this summer to make the library and its programs an engaging place to be. So often we hear visiting families comment on what a great library we have. I believe we are only exceptional because we provide top-notch quality service to the people we serve.

Respectfully submitted,

Sue Abrahamson, Children's Librarian

July/August events to mark on your calendar (check online for details)

- Sat. July 16 – Family Fun Day at Historic Depot - “How Did That Get to My House?”
- Thurs., July 21 – Old Car Show on City Square with Root Beer Floats
- Thurs., July 28 – Foundry in a Box with Waupaca Foundry, Brainards Bridge Park 1-3pm
- Sat., August 6 – Library Day at Turners Fresh Market
- Thurs., August 11 – Life Sized Monopoly Day 2-6pm Library Front Lawn

June 2022 Board Report Teen Department

In preparation for the busy summer months, we hired a Teen Intern and a new Teen/Page. We are excited to have Alayna Kroll and Tyler Smidt join our Teen Library team for the summer! Alayna, our intern, is excited to help out with programming and Tyler is excited to learn the ropes and help out around the library throughout the summer.

After talking up the Summer Library Program to teens in both the WMS and the CEC, we were excited to kick off our summer with a TVA meeting (Teen Volunteer Agency). We will have Teen volunteers at teen programs throughout the summer, and they will be in charge of helping to set up, assist, and clean up after the scheduled events. TVA also helped decorate the Teen Room for the summer and decided that they wanted to create a recorded series of videos where TVA members would give updates of what was happening in the Teen Room. Together, with our teen staff member, Tyler, they put together a script and got to recording as soon as they could. As of July 5th the first video of TVA-TV aired and it can be found on our Facebook and Instagram pages. They're planning to release one TVA-TV update per month.

Each week during June, the Teen Room provided programs in the Teen Room on Tuesdays, Wednesdays, and Thursdays from 1:00 p.m. to 3:00 p.m. Each week we slowly saw more and more teens attend different programs where they could create their own Sensory Bottles, Paint and Create Rock People, Craft Survival Bracelets and more!

Our Anime/Manga Club started a new series this month and had about 11 teens attend. Members asked if, at the next meeting, we could do a game or a craft in addition to watching the show. Lilli, our teen that leads the Anime/Manga Club, has started crafting a series of different crafts and games for them to do at future club meetings. This club and two very motivated TVA members also inspired the Teen Room into hosting a Teen Cosplay Contest. For those who may not know, Cosplay is where someone dresses up as a character from a movie, book, or video game. Cosplay Contests happen all over the world, and often are a way for cosplayers to show off their creative sides and their unique problem solving skills to make costumes work the way they want or need them too. Our Teen Room Cosplay Contest was a huge hit with our teens and we had 12 attendees, 10 of whom actually dressed up and participated in the contest itself. We are talking about possibly hosting another one during the Fall.

Last, but certainly not least, we hosted a Dungeons and Dragons: Game Master Workshop. At this workshop, we invited teens into the Library to learn how to both play Dungeons and Dragons and how to lead a Dungeons and Dragons game for their friends or family. At this event, Taylor invited both Jeremy Reedy, one of our library volunteers, and Waupaca Schools CEC Advisor, Ty Natzke, to help guide and lead these young gamers to create and run their own fantastic adventures. The teens had such amazing questions throughout the entire program and were excited to build and test their designs on one another. We had 9 participants total.

June Teen Programs and Events Included (Participants counted for the whole month):

- T.V.A. Meeting/Decorating – 7 participants/3 participants
- Spoonville Painting – 3 participants
- Sensory Bottles – 6 participants
- Survival Bracelets – 8 participants
- Writing Club – 8 participants
- Ducktape Crafts – 2 participants
- Cosplay Contest 12 participants
- Rock Painting – 8 participants
- Anime/Manga Club – 11 participants
- Teen Dungeons & Dragons – 5 participants
- Teen Game Day – 5
- Drop-In Jewelry Making -- 5

Respectfully submitted by Taylor Wilcox, Teen Services Librarian

July 12th, 2022

Outagamie Waupaca Library System
Board of Trustees
May 19, 2022 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Frola at the OWLS office and online via GoToMeeting.

PRESENT: Bobbie Buchholtz, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Brian Looker, Lila Malvik-Shower, Mark Marnocha, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Liz Kauth, Bradley Shipps.

Excused: Mitesh Ajmera, Tyler Baeten.

Hankins moved, seconded by Gilbert, to approve the agenda as presented. Motion carried.

Trentlage moved, seconded by Forsythe, to approve the April 21, 2022 meeting minutes as presented. Motion carried.

Forsythe moved, seconded by Marnocha, to accept the April 30, 2022 financial report and file for audit. Motion carried.

Hankins moved, seconded by Forsythe, to approve the April/May bills, checks numbered 32579–32682, inclusive in the amount of \$210,221.79 and payroll-related expenditures in the amount of \$64,338.29. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Herman moved, seconded by Gilbert, to approve the final 2021 financial statement. Motion carried, with one abstention. (Forsythe)

Girod moved, seconded by Buchholtz, to approve the fund balance designation. Motion carried.

Hankins moved, seconded by Forsythe, to increase the threshold for capital assets to \$5,000. Motion carried.

Forsythe moved, seconded by Ver Voort, to approve MOU for joint strategic planning with NFLS. Motion carried.

Forsythe moved, seconded by Ver Voort, to approve the listed expenses for the Marketing Coordinator's travel to LMCC. Motion carried.

Herman moved, seconded by Forsythe, to approve 2023 county budget funding requests. Motion carried.

Trustees reviewed the Continuing Education Policy. No action taken.

Trustees reviewed Trustee Essentials 19: Library Director Certification.

Having completed the agenda, the meeting was adjourned by President Frola at 7:27 pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*