



Waupaca Library Foundation - Draft Minutes

Meeting Date: January 10, 2022

Place: Waupaca Area Public Library, downstairs meeting rooms

Time: 6:00 PM

ROLL CALL

Present: Sue Heideman (Vice President), Anne Justmann, Alan Kjelland, Jim Olsen (Treasurer), Melanie Peterson, Linda Hagen, Becky Liegl, Vance Linden (President), Wilson Roane

Absent: Jeanne Bootz, Julie Eiden (Secretary), Sarah Hanneman, Heidi Nowicki,

Also Present: Peg Burington (Library Director), Liz Kneer (Exhibit Room Coordinator), Sue Abrahamson (Children's Librarian), Patsy Servey (Adult Services Librarian), James Card (Waupaca County Post), Nick Burington

Meeting called to order at 6:00pm by Vance Linden, President

I. Approve the meeting agenda

Motion by Wilson Roane Seconded by Alan Kjelland

Approve the meeting agenda.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

II. Approve minutes of July 2021 Foundation meeting

Motion by Alan Kjelland Seconded by Sue Heideman To accept the minutes of the October 2021 meeting.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

III. Election of Foundation membership and renew current members with expiring terms

Nick Burington: proposed new member, Vance Linden, Anne Justmann, Julie Eiden renewing terms, Heidi Nowicki resigned

Motion by Wilson Roane Seconded by Alan Kjelland to renew/elect members as proposed.

Ayes – 9, Nays – 0, Absent - 4 Motion Carried

IV. Elect Officers

President Vance Linden

Vice-President Sue Heideman

Treasurer Nick Burington

Secretary Julie Eiden

Motion by Anne Justmann Seconded by Linda Hagen to nominate Nick Burington as Treasurer.

Ayes – 9, Nays – 0, Absent - 4 Motion Carried

Motion by Jim Olsen Seconded by Anne Justmann to nominate Vance Linden as President, Sue Heideman as Vice-President and Julie Eiden as Secretary.

Ayes – 10, Nays – 0, Absent - 4 Motion Carried

V. Treasurer's Report by Jim Olsen, Treasurer

4th Quarter Total is \$173,693.66 with \$23,663.33 of total income after expenses. The Community Foundation 2nd Quarter total = \$68,806.46.

Expenditures for year were included for information.

Motion by Wilson Roane Seconded by Alan Kjelland to accept the treasurer's report.

Ayes – 10, Nays – 0, Absent - 4 Motion Carried

VI. Exhibit Room Report by Liz Kneer, Exhibit Room Coordinator

1. Beyond Borders & Boundaries Indigenous Art of Latin America with Ruth Wydeven was successful and artwork has been returned
2. Art & Words of Missy Mittel is currently on display and accompanied by Wisconsin's John Muir panel on loan from the Wisconsin Historical Society
3. Upcoming Youth Art Month exhibit will have a virtual awards ceremony due to current covid case numbers
4. Roots of Jazz is being planned for spring, partnering with the library and Winchester Academy for programming
5. Summer Library Program will look a little different this year, Liz will be working with Children's Department staff to make a plan for "*A World of Possibilities*".
6. Liz has taken on the Foundation's administration duties, beginning with the fall annual fundraising campaign
7. Request was made for a 2022 budget of \$3,000.00
Motion by Sue Heideman Seconded by Linda Hagen
To approve \$3,000.00 for the 2022 Exhibit Room budget. Ayes – 10, Nayses – 0, Absent - 4
Motion Carried

VII. Library Report by Peg Burington, Library Director

- VIII.** Request was made for an additional hours be added to the approved expense for Exhibit Room Coordinator in compensation for the additional work for clerical duties.
Motion by Alan Kjelland Seconded by Becky Liegl
To approve increase the total number of Exhibit Room Coordinator's weekly hours to 7.5. Ayes –10, Nayses – 0, Absent - 4 Motion Carried
- IX.** Request was made for Exhibit Room Coordinator to receive a 2% cost of living increase to match what was given to all City of Waupaca employees.
Motion by Melanie Peterson Seconded by Sue Heideman
To approve a 2% cost of living raise for the Exhibit Room Coordinator. Ayes – 10, Nayses – 0, Absent - 4 Motion Carried
- X.** Library received a grant for digitization of Microfilm reels from the Wisconsin Humanities Council which will cover half of the cost and donations were received through the annual fundraising campaign designated for the remaining half of the first 90 reels.
- XI.** Meeting Room Storage project is included in the City's Capital Improvement Plan as a shared cost with \$5,000.00 paid by the City of Waupaca. Request was made for the additional \$5,000.00 to be funded by the Foundation.
Motion by Sue Heideman Seconded by Alan Kjelland
To Allocate an amount not to exceed \$5,000.00 for the Meeting Room Storage Project cabinets. Ayes – 10, Nayses – 0, Absent - 4 Motion Carried
- XII.** The Library's 2022 budget included a cut to print materials. Request was made that the shortfall of funds be made available through Foundation funds in the amount of \$2,947.00.
Motion by Alan Kjelland Seconded by Linda Hagen
To allocate an amount not to exceed \$2,947.00 for print materials from the Foundation Savings Account. Ayes – 10, Nayses – 0, Absent - 4 Motion Carried
- XIII.** Library Director thanked the Waupaca Library Foundation for their support over the last 30 years.

IX. Old Business

X. New Business

Anne Justmann left at 6:56 pm

A Resolution was presented changing SLAG (Student Library Advisory Group) to TVA (Teen Volunteer Agency)

Motion by Jim Olsen Seconded by Alan Kjelland

To accept the TVA Resolution. Ayes – 9, Nays – 0, Absent - 5

Motion Carried

Motion by Jim Olsen Seconded by Sue Heideman

To approve Vance Linden & Nick Burington as signers on the Waupaca Library Foundation

Certificate of Deposit, checking account and CDs held at Bank First. Ayes – 9, Nays – 0,

Absent - 5 *Motion Carried*

XI. Accept the Resignation of Jim Olsen, Treasurer

There was applause and thanks for Jim Olsen's 33 years of service as a founding member.

Mr. Olsen shared a short history of the Waupaca Library Foundation.

XII. Adjournment

Motion by Alan Kjelland Seconded by Becky Liegl To adjourn

9 Ayes – 7, Nays – 0, Absent - 4 *Motion Carried*

Adjourned at 7:22pm